

Parent Copy

# Preparing Our School for the Bushfire Season

## October 2017

Please read the following bushfire preparation information.

- 1 *Principal's Response to Catastrophic Fire Danger Rating (so you know what I need to do).*
- 2 *FESA Warnings (so you understand different levels of warning).*
- 3 *DRAFT copy of the letter of explanation about a pre-emptive school closure (this is in case we are told that the school needs to be closed). I will be informed the day before and will send home a letter letting you know the school will be closed the following day.*

### IMPORTANT

Leeman Primary School has an evacuation practice during the year.

A *prolonged siren* will precede any evacuation.

In the first case we move students immediately to the *grassed area* near the front office.

If we can't go outside, we need to move students to a *Safer Place* inside the school and we have two which have been identified; these are the *Middle Room* **OR** the *undercover area*.

If we need to move completely off site, we move the students immediately to the grassed area **first** and then I will instruct us to move down to the jetty.

The school will contact the relevant Emergency service personnel.

Parents and caregivers **must not** remove their child or children from our care at any time **UNLESS** they have spoken with the teacher or Principal. We have full duty of care until parents or caregivers are in a position to formally supervise their child or children.